

# Eligibility for Continuing Contracts

To apply for a Continuing Contract, teachers must notify Human Resources using the **Continuing Contract Request Form** by **September 15**.

**Certificate**  
(Professional, Permanent,  
or Life Certificate)

- Eligible for Continuing

OR

**License Issued  
before January  
1, 2011**

- Coursework
- Three Years of Service in Cleveland (currently beginning the third year)

OR

**License Issued  
after January  
1, 2011**

- Coursework
- Seven Years of Service in Cleveland (currently beginning the seventh year)

## COURSEWORK:

\*If the teacher did not hold a master's degree at the time of initially receiving a teacher's certificate or an educator license, thirty semester hours of coursework in the area of licensure or in an area related to the teaching field since the initial issuance of such certificate or license.

\*If the teacher held a master's degree at the time of initially receiving a teacher's certificate or educator license, six semester hours of graduate coursework in the area of licensure or in an area related to the teaching field since the initial issuance of such certificate or license.