HEALTHCARE PREMIUM
If you participated in the new Wellness program, please check your Open Enrollment to see if your premium discount has been applied. Even if you are not changing coverage, it is important that you verify that the premium reflects the Wellness participation discount.
To view your Open Enrollment, you must go through your Workday inbox. Once you are able to view your enrollment, you can check all of your healthcare selections, dependents, premium, etc. On the top of the first screen it lists: Total Cost, Total Credits, and Total Net Cost. The Total Credits reflects what is being deducted as a result of your participation in the Wellness program. If there is a 0 for Total Credits, then your Wellness discount has not been applied. If this is in error, then please immediately email Michael Kulcsar (mkulcsar@ctu279.org) and cc: benefits@clevelandmetroschools.org.

OPEN ENROLLMENT
This is Open Enrollment month. The Open Enrollment period this year will be from Wednesday, November 1 – Thursday, November 30. This is the one time a year that a member can change their health care provider, upgrade dental, renew or start FSA, etc. Open Enrollment is accessed through Workday. A message has been sent to your Workday inbox. There will be no Personal Identification Numbers (PIN) sent out this year. If you are currently enrolled in the medical, drug, vision, or life insurance plans and are satisfied with your benefit coverage you do not need to take any action. However, the CTU strongly recommends that you go online to verify what is listed in Workday for you is accurate and to review premiums.
You must go online if any of the following apply to you:
- You want to make changes to current medical, dental, or life insurance plan or coverage. This is also a good time to review your life insurance beneficiaries and update them if necessary
- You have previously opted-out of benefits. You must opt-out every year.
- You have previously opened a Flexible Spending Account, you must reenroll each year.
- You would like to begin a Flexible Spending Account.
All changes must be made by midnight on November 30.

OVERAGES
If you are over class size or case load limits, you need to complete and submit your Overage forms by Friday, December 14. Forms for Interim period 2 are available online on the district website under Human Resources. A link to the forms is here: http://clevelandmetroschools.org/Page/14386

DIFFERENTIAL PAY DATES
Differentials are paid quarterly. The CBA lists each differential and the quarter(s) they are paid. The quarters are based on athletic seasons, not academic quarters. Differential payment dates are on or about: December 1, February 1, April 15, and June 15. Differentials will be paid on the November 30 pay check. If you do not receive your differential payment on November 30, please email Ann Niklas in HR. She is the district person in charge of differential payments.

HOLIDAY PARTY
Cassandra Carter and the Social Committee would like you to know that the CTU Holiday get together will be on Friday, December 14 from 4:30-7:30. It will be held at Club Impulse in the Holiday Inn on Rockside Road. The Social Committee hopes to see you there.

WINTER BREAK
The last day of school before Winter Break is Friday, December 21. School resumes for educators (on traditional calendar) on Monday, January 7.

AVAILABLE RESOURCES
Looking for good quality resources for your classroom? Looking for resources that are free and designed by colleagues in CMSD? Check out www.teachexcellenceaward.org (or Google teachexcellenceaward), click on Share Practice to see the initial practices that have been shared (more coming from the 2018 winners). There is a broad range of resources from Project based learning at the Aquarium, to Algebra I songs, to music in the classroom, middle school learning centers, and preschool resources. I am especially interested in Plickers. Take some time to check out the resources that some of your colleagues are using right now. CTU also has a Pinterest Page with Boards of information for classroom organization, art, related service providers, paraprofessionals, music, etc. Come follow our new Pinterest page. Search Cleveland Teachers Union and look for the CTU logo.

SUBSTITUTES WORKDAY
Just want to re-emphasize how important it is for substitutes to verify what is in Workday and submit. I recommend that substitutes verify and submit on a weekly basis. This makes it easier to correct any errors before pay day.

EXCELLENCE IN TEACHING WINNERS
Last week, the 2018 Excellence in Teaching award winners were honored. Here is an excerpt of the remarks from CTU President, David Quolke: “We have so many hard working and dedicated teachers in CMSD - it is wonderful to have this opportunity to talk with, congratulate, and celebrate our fantastic 2018 Excellence in Teaching Award winners. Each one of you does a remarkable job for the kids that you teach. An outstanding job that is recognized by your students, colleagues, and administrators. I am so proud to be able to be here to recognize your work and help to shine a bright spotlight on you. You are an inspiration to your students, your colleagues, and your community.”

Congratulations again to our winners. Learn about the Excellence in Teaching Award and read all about our winners here: www.teachexcellenceaward.org

CONGRATULATIONS TO THE 2018 EXCELLENCE IN TEACHING AWARD WINNERS!!
Brett Baisch
Sara Burdette
Josette Compton
Daniel Olgivy
Leslie Perry-Hanley
Damaris Sanchez
Stacey Smith
Lisa Swet
Michael Szalkowski
Tamera Zelwin

DO YOU HAVE AN APPROVED IPDP?
IPDPs need to be written BEFORE you take classes for your license renewal. An IPDP should be written and approved as soon as you have your new license in hand. You DO NOT write a new IPDP when it is time to apply for a new license. If you have an approved IPDP that was written after your current license was issued, there is no need to write a new IPDP. When done correctly, the IPDP is written as soon as you get your new license and prior to taking any classes or PD that counts for CEUs and it is not written at the end when you are applying for renewal.

VOLUNTARY PROFESSIONAL DEVELOPMENT
CTU members have an opportunity to earn Voluntary hours (except day-to-day subs). Voluntary hours are entered into Workday. VPD is in the same dropdown menu as class coverage and professional development. Each school determines how VPD hours can be earned through a Written Mutual Agreement or through the AAP. Check with your Chapter Chair or a member of the UCC for your school’s map to earn VPD hours.

TEXT ALERTS
A text service is available for members of the CTU. You can sign up right now to receive mobile text message alerts from AFT-Cleveland Teachers Union. You will receive updates, notices, and reminders. Get your phone out right now and send a text message with the word ctu279 (lowercase, no spaces) in your message box. Send to the phone number 69238. AFT-CTU will never charge you for text messages, your carrier's Message & Data rates may apply.