



Cleveland Teachers Union

News & Notes

Compiled by Tracy Radich, 1st Vice President
December 17, 2016 Print Version

News & Notes is intended to be a weekly publication. Please make sure that you are receiving N & N from your Chair or checking on the CTU website for the latest N & N.

PROFESSIONAL DEVELOPMENT DAY

Monday, January 9 is a PD day for most CMSD schools. Building Chairs are reminded that per the CBA, there is educator voice in the planning of the PD day. Make sure to speak with your principal before break to have input on the agenda for the PD Day.

PAYCHECKS

Please keep your pay stub on December 16. Use this to verify number of sick and personal days that are transferred into Workday when it officially goes live. Check balance of sick and personal days in Workday on December 19. Your December 16 and December 30 paychecks will be issued under the current payroll practices. The paycheck that is issued on January 13 will be the first paycheck issued using the new Workday system. No paystubs will be mailed. All paystubs will be available online through Workday. The January 13 paycheck will cover the pay period of December 17 – December 30. The pay period of December 31 – January 13 will be paid on January 27. Technically, you are paid 2 weeks after you verify the information submitted in Workday.

TESTING

The CTU is looking for your personal stories, experiences, and insights about testing as it is currently required in your school and class, and what it means to your students. What do you and your students gain from it, and what do they lose from spending the required school time on testing? Please send your comments about what testing looks like in your classroom, including your grade level/subject area, to the Critique staff at crorick@ctu279.org. We plan to reprint selected comments in future issues.

TEACHERS COVERING FOR PARAPROS

The district has identified a code for paying the para sub coverage for teachers. Remember, when a paraprofessional is absent or there is a vacancy, the first step is that another paraprofessional within the school can provide coverage with the 30 minute release time which is provided in Article 10. If this process does not occur, the teacher can submit for coverage. Below are the agreed upon parameters for payments.

- Teachers are able to submit coverages for the time period of April 13, 2016 through current day.
- The code for para sub rates is: C19

- For coverages from April 13 - December 16, 2016 not previously submitted, please complete a white coverage card and submit to your administrator/secretary for processing. Time must be documented by periods.
- For the time period of April 13 - December 16, 2016, the 10% payment will automatically be applied to all payments.
- For the time period beginning on December 19, 2016, para sub coverages should be submitted through Workday similar to all other coverages.
- Lunch and planning periods are paid at the teacher coverage rate, which is a higher rate, and a separate card should be completed for those times.
- The para sub coverage rate and process does NOT cover bilingual para absences/vacancies.

If you have any questions or concerns, please email Jillian Ahrens (jahrens@ctu279.org).

UPDATE TESTING SCORE & DUE DATE

NWEA testing window has been extended until Monday, December 19. Earlier the ODE upped the passing score on NWEA for the 3rd Grade Guarantee to 196.

The following table outlines the reading cut scores used by our district to determine if a child is on-track or off-track for reading. The cut scores determine if a student must be placed on a mandatory RIMP for the remainder of the school year.

Fall	Winter	Spring	
K	25(KRA)	144	150
1st	150	162	168
2nd	168	174	180
3rd	180	185	196**

**Updated from previous N&N.

In order for students in third grade to pass to the fourth grade (unless exempted per the statute) must pass the state reading assessment (OST) or they must score 196** or higher on the Winter or Spring administration of NWEA. All of this is a part of legislation called The Third Grade Reading Guarantee. This legislation was passed by the state legislature during the lame duck session in December 2012.

TRAINING VIDEOS

A joint message regarding required training videos was sent from Jillian Ahrens and Victoria Brian. Here is the message:

On December 1, the District sent out an email regarding the four annual, mandatory online training and asked all staff members to complete this required training. This

required training should take approximately one and a half hours to complete. Professional Development Hours of 1.5 PD hours will be provided towards CEUs.

The required training is the following group for school year 16-17:

Sexual Harassment

Family and Medical Leave Act (FMLA)

Ohio Ethics Law

Blood Borne Pathogens for School Employees

Please review the options below regarding how to complete this training group. The completion deadline is on or before March 1, 2017.

** Your APT team and Principal can agree to use the 100 minutes of professional time to complete the training (per Article 9, Section 2).*

** Your UCC and Principal can agree to use the Professional Days on January 9 and/or February 17 to complete the training (per Article 9, Section 7).*

** Your Principal can use his/her monthly Staff Meeting times for the remaining months to complete the training group (per Article 9, Section 2).*

** You can combine the above options to cover 1.5 hours. If sufficient time is not identified with your principal and/or bargaining unit group within the professional time, professional days, or staff meetings to complete the required training, please ask a staff member or principal to send this information to Jillian Ahrens and Victoria Brian to assist in identifying time.*

DECEMBER 23

Michelle Rzucidlo wants to make sure that all members are aware that at the November 22nd Board of Education meeting, the 2016-17 school year calendar was officially amended. The Board approved Friday, December 23, 2016, as a half-day of school with Open House dismissal hours. Early schools will dismiss at 11:00/11:20. Late schools will dismiss at 12:30/12:50.

LICENSE RENEWAL

All members that have a license, certificate, or permit that expires in 2017 can begin to submit renewal documents now. An email was sent to everyone that needs to renew with directions. Information regarding renewal is on the CTU website and is being sent to all schools. Renew now. Do not wait until summer to renew. Everyone needs to have a license, permit, or certificate up to date in order to work.

FRAUDULENT EMAILS

The Ohio Federation of Teachers (our state union affiliate) has received reports that people on their email distribution list are receiving fraudulent requests. These include requests for payment that are coming from Melissa Cropper. Please be aware that these fraudulent requests are occurring. Please continue to check your emails from Melissa and Ohio Federation of Teachers, but be aware of this current problem. The OFT believes that they have corrected the problem on their end. However, they do

want members to be aware of the problem and please forward any suspicious looking emails.

WORKDAY

All employees in the district are going to have to utilize Workday, but how employees interact and what exactly they need to do, how they do it, and when will vary based on the position. What CTU members do is different from security officers and security officers are different from school secretaries, etc. You will hear some information that is conflicting. You will hear some information that is different. It is going to happen. A few notes for all CTU members. This is all teachers, paraprofessionals, related service providers, substitutes:

- You do NOT check in and check out each day.
- You do NOT have to log into Workday every day.
- You do need to verify and submit every 2 weeks.
- You do need to add in additional things that you are compensated for like coverages and detentions.
- Overages will NOT be entered in Workday.
- Please do submit this week (Dec. 19-23) worked before you leave on Friday.
- You do NOT submit or enter anything while you are on break.
- The first pay check that is issued under Workday will be on January 13.
- If you call in absence through the sub center (Smart Find Express), you will continue to do that. There is no change to the absence procedure for sick or personal days.
- If you are a substitute, the jobs that you accept will automatically be communicated to Workday.

IPDP

All members that have a certificate or license must have an IPDP on file BEFORE taking coursework or PD for CEUs. Everyone should do an IPDP right after their license is renewed. Once approved that is your IPDP until after your next license is issued. You DO NOT write one before coursework and a second one after you have taken all of the coursework. Jim Wagner and Bonnie Hedges will come to schools to help with IPDPs if there are more than 4 people interested in a session. Building Chairs need to contact Jim (jwagner@ctu279 if you use his CMSD email it is James Wagner) to set up a day and time for the IPDP Session. Jim Wagner (jwagner@ctu279.org), Bonnie Hedges (bhedges@ctu279.org) and Tracy Radich (tradich@ctu279.org) can send you your username and password as well answer individual questions about the IPDP and IPDP process.

CTU APPAREL

The Cleveland Teachers Union Local 279 is pleased to announce that the <http://www.ctu279apparel.com/> is live and taking custom orders now. Check it out: <http://www.ctu279apparel.com/>. If you have any questions, contact Elisa Kazek (ekazek@ctu279.org).